

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

July 13, 2017

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

A. Preserving Historical Artifacts – Tom Weiser

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. William Alderman, Creekside, Intervention Specialist
(effective at the end of the 2016-2017 school year; for personal reasons)
- b. Sue Clark, Crossroads, Department Head Integrated Language Arts Gr 6
(effective 2017-18; due to transfer within district to Creekside)
- c. Dawn Farris, Central, 3rd grade
(effective at the end of the 2016-2017 school year; for personal reasons)
- d. Tabitha Gruber, Central, 1st grade
(effective at the end of the 2016-2017 school year; for personal reasons)
- e. Heather Hoelle, North, 2nd grade
(effective at the end of the 2016-2017 school year; for personal reasons)
- f. Kathryn Lee, Central, 5th grade
(effective at the end of the 2016-2017 school year; for personal reasons)

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- g. Leslie Touassi, West, Intervention Specialist
(effective at the end of the 2016-2017 school year; for personal reasons)
 - h. Tammy Whitton, Creekside, Intervention Specialist
(effective at the end of the 2016-2017 school year; in order to accept another position with Cincinnati Christian Schools)
2. Employment
- a. Davonne Calhoun, Creekside, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - b. Samantha Chaney, East, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - c. Jessica Dukes, Crossroads, 6th grade Social Studies
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - d. Tara Maupin, East, ESL teacher
(recommended for a new continuing teacher contract, effective August 31, 2017; for a replacement position)
 - e. Deanna Owens, Senior High, Guidance Counselor
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - f. Shannon Raquet, Crossroads, Assistant Principal
(recommended for a new two year administrative contract effective July 19, 2017 – June 30, 2019 for 213 days, on the certificated administrative salary range 2; for a replacement position)
 - g. Elizabeth Shields, South, Intervention Specialist, ED
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - h. Brian Smith, Crossroads, 7th/8th grade ELA
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - i. Tammy Whitton, Cincinnati Christian School, Intervention Specialist, 60%
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; to be paid out of Auxiliary Funds through the state of Ohio; for a replacement position)

- j. Joel Willison, Crossroads, Intervention Specialist, Behavior Modifications
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a new position)
- k. Zachary Yates, Senior High, Guidance Counselor
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- l. Elementary Summer School Tutor

Terri Sunderman

(The above-named person is recommended for employment as a summer school tutor as needed at the rate of \$26.09 per hour from July 10, 2017 through August 17, 2017. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

- m. Building Test Coordinator Assistant

Ira Begley

(To be paid \$89 per day, up to a maximum of 80 days for the 2017-2018 school year.)

- n. Extracurriculars 2016-17

Intermediate

Brian Smith, Intramural Volleyball 5th/6th – additional for increase in participants

- o. Extracurriculars 2017-18

District

Jay Muldoon, Director of Theatre Arts

Senior High

Michael Massie, Drama Director Associate
Jessica Smith, Volleyball, Varsity Head, Girls
Jessica Smith, Volleyball, Assistant Boys

Middle

Mark Mercer, Rhythm Express Director 50%
Mari Wilkerson, Rhythm Express Director 50%

Middle Creekside

Dan Beck, Department Head Math Gr 8
Jennifer Brown, Department Head Math Gr 7
Zach Downey, Department Head Social Studies Gr 6

Emily Heizer, Department Head Social Studies Gr 8
Thomas Knueven, Jazz Band Co-Director
Thomas Knueven, Select Band Co-Director
Matthew Kollstedt, Department Head Math Gr 6
Ian Lubbers, Chess Club
Nora Miller, Department Head Science Gr 7
Shelby Ryan, Intramural Bowling
Shelby Ryan, Intramural Volleyball
Shelby Ryan, Lego Robotics Supervisor
Shawn Starkey, Department Head Special Areas
Lauren Sweeney, Department Head Integrated Language Arts Gr 6
Robin Turner, Department Head Integrated Language Arts Gr 8
Mary Villarreal, Department Head Integrated Language Arts Gr 7
Maddie Wessel, Jazz Band Co-Director
Maddie Wessel, Select Band Co-Director
Lisa Whited, Department Head Social Studies Gr 7
Mari Wilkerson, Select Choir Director

Middle Crossroads

Lisa Gundler, Intramural Director
Steve Maloney, Intramural Basketball, Boys 6th
Steve Maloney, Intramural Basketball, Girls 6th
Steve Maloney, Intramural Bowling, 6th
Steve Maloney, Intramural Track, 6th
Steve Maloney, Intramural Volleyball, 6th
Latrice Watkins, Basketball, Girls 7/8

Middle Crossroads – Correction from June 26, 2017

Matt DiPietro – Department Head Science Gr 7 (corrected from Gr 6)

Compass

Mindy Amann, Unit Leader Gr 1
Beth Baltzell, Student Council Sponsor
Janet Cappola, Elementary Wellness Coordinator
Sandy Dougherty, Unit Leader Gr 4
Lisa Gundler, Intramurals
Robyn Heidelberg, Unit Leader Gr 3
Cathy Henson, Talent Show Coordinator
LeighAnne Johnson, Unit Leader Kindergarten
Susan Kneipp, Unit Leader Gr 2
Kelly Stumpf, Unit Leader Special Education
Holly Templeton, Unit Leader Gr 5
Kendra Zoller, Unit Leader Special Areas

South

Craig Reed, Unit Leader Gr 5

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Thomas Weiser, Administration Building, Director of Business Operations (effective the end of the day July 31, 2017; for retirement purposes)

2. Employment

- a. Lisa Boggs, Crossroads, Educational Assistant (effective September 5, 2017; for a replacement position)
- b. Nancy Lakamp, Freshman, Educational Assistant (effective September 5, 2017; for a replacement position)
- c. Donna Martin, Administration Building, Bullying and Harassment Officer (recommended for a new two-year administrative contract effective August 1, 2017 through June 30, 2019 for 218 days on the classified administrative salary range 2; for a new position)
- d. Kristie Morris, Creekside, Educational Assistant (effective September 5, 2017; for a replacement position)
- e. Nicole Samples, North, Educational Assistant (effective September 5, 2017; for a replacement position)
- f. Amy Schimpf, North, Educational Assistant (effective September 5, 2017; for a new position)
- g. Thomas Weiser, Administration Building, Director of Business Operations (recommended for a new one-year administrative contract effective August 1, 2017 through June 30, 2018 for 228 days on the classified administrative salary range 2; for a replacement position)

3. Promotion

- a. James Bourgholtzer, Creekside, Custodian, promoted to Creekside, Head Custodian (effective August 1, 2017; for a replacement position)

- b. David Fryer, South, Custodian, promoted to South, Head Custodian (effective June 29, 2017; for a replacement position)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

1. Board Policies and Regulations – Roger Martin

- AC – Nondiscrimination
- ACB – Nondiscrimination on the Basis of Disability
- ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment
- ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment
- Grievance Procedures

2. Job Descriptions (Revisions) – Roger Martin

- Teacher
- Athletic Trainer, District
- Certificated School Nurse
- Electronic Remediation/Non-credit Instructor
- Electronic Summer School Coordinator/Instructor
- English as a Second Language (E.S.L.) Tutor
- Guidance Counselor
- Teacher of Hearing Impaired
- Home Instructor
- Instructional Coach
- Instructional Specialist
- Instructional Specialist for Technology and Data
- Intern School Psychologist
- Intervention Specialist (Teacher of Children with Disabilities)
- Occupational Therapist
- Physical Therapist
- Registered Nurse
- School Psychologist
- Speech/Language Pathologist
- Substitute Teacher
- Summer School Coordinator
- Summer School Instructor
- Supplemental Services Teacher

- Teacher for Fairfield Academy
- Work Study Coordinator

3. Job Descriptions for Extra-Curricular and/or Extra Duty Positions (Revisions) --Roger Martin

- GSA Club Advisor
- Intramural Director, 6th Grade, Middle
- Jazz Band Co-Director, Middle
- Marching Band Associate Director
- Marching Band Co-Director
- Marching Band Instructor, Senior High
- Rhythm Express Director
- Rocket Club
- Select Band Co-Director, Middle
- Select Choir Director, Elementary
- Select Choir Director, Middle
- Select Orchestra Director, Middle
- Show Choir Combo Band Director
- Vocal Director, High School Musical

D. Other Items for Board Action

1. Recommend approval of the following Job Descriptions

- American Sign Language Club Advisor (New)
- Elementary Talent Show Coordinator (New)
- Tree Club Advisor (New)
- Freshman Class Sponsor (Revised)
- Lacrosse, Varsity, Boys Head Coach (Revised)
- Lacrosse, Varsity, Girls Head Coach (Revised)
- Coordinator of Elementary Curriculum and Instruction (Revised)
- Coordinator of Secondary Curriculum and Instruction (Revised)
- Nurse Department Head (Revised)

2. Recommend approval of the following Board Policies

- Policy GBX (Also: JFCK) – Use of Personal Electronic Equipment Excluding Computers by Students and Staff Members
- Policy JFCK (Also: GBX) – Use of Personal Electronic Equipment Excluding Computers by Students and Staff Members

3. Recommend approval of the following Courses of Study

- English Language Arts
- Health and Wellness

\$3,738.48

From: 009-9900 Uniform School Supplies - Central

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$2,625,452.52

From: 010-9101 OFCC/Classroom Facilities Fund/State Share

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$1,485,665.91

From: 010-9103 OFCC/Classroom Facilities Fund/Local Share

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$10,969.56

From: 018-950H Public School Support – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$10,694.00

From: 200-919H Class of 2019 – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$45,038.05

From: 200-950H Annual – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$4,388.80

From: 200-951H Cheerleaders – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$17,964.74

From: 300-950D Stadium Field Turf Fund

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$439,801.80

From: 300-950H Athletic Fund – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$1,348.28

From: 300-950W Athletic Fund – Wrestling Tournament

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$4,701.35

From: 300-951S Athletic Fund – Soccer Tournament

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$1,403.32

From: 300-954F Athletic Fund – Freshman School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$291.34

From: 300-955M Athletic Fund – Middle School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$2,625.97

From: 499-9017 School Psych Intern Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$121,684.33

From: 516-9017 IDEA Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$62,466.87

From: 551-9017 Title III LEP Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$1,378.28

From: 551-9117 Title III Immigrant Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$107,778.81

From: 572-9017 Title I-A Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$19,524.97

From: 572-9117 Title I Neglected Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$1,509.30

From: 587-9017 Early Childhood Special Education Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$6,997.15

From: 590-9017 Title II-A Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$36,651.73

From: 599-9017 Coalition for Safe/Drug-Free Fairfield Grant FY17

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

- D. Recommend approval of the 2017-2018 Amended Appropriations Resolution.
- E. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase order that has not been processed in accordance with Section 5705.41(D):
 1. Purchase order #3800943 – Trane - \$4,171.00
(The account code on the purchase order needed to be changed after the close of the fiscal year. Since the system does not allow us to change a purchase order after the close of a fiscal year, a new purchase order needed to be encumbered after the invoice was received.)
 2. Purchase order #3800971 – Lakota Local School District - \$7,204.00
(The Transportation Department did not have a purchase order in place prior to receiving an invoice for homeless student transportation.)

Motion to accept the recommendations: _____ ; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion_____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Parks and Recreation Update – Carrie O’Neal

D. Planning Commission – Brian Begley

ANNOUNCEMENTS

August 3, 2017 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official 121.22 (G) (1)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____ ; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____ .

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____ ; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____ .

President adjourns meeting at _____ **P.M.**